

CURRENT STATEMENT OF ACCOUNT / HISTORICAL GENERAL LEDGER

Comment [Z1]: See notes below for completion

TENANT/S NAMES: _____

RENTAL ADDRESS: _____

STATEMENT DATE: DD/MM/YY _____

Date	Item	Amount Charged	Amount Paid (& dd/mm/yy)	Amount Owing
	Balance Brought Forward			550.00
Dec 1 '09	Rent	1,250		1,800.00
Dec 3 '09	Rescinded Rent Discount	50		1,850.00
Dec 6 '09	Rent payment late		740	1,110.00
Dec 13 '09	EPCOR Statement Date Nov. 8 '09	40		1,150.00
Jan 1 '10	Rent	1,250		2,400.00
Jan 3 '10	Rescinded Rent Discount	50		2,450.00
Jan 4 '10	Rent payment late		1,250	1,200.00
Jan 10 '10	Rent pmt NSF	1,250		2,450.00
Jan 18 '10	EPCOR Statement Date Dec 8 '09	42		2,492.00
Feb 1 '10	Rent	1,250		3,742.00
Feb 3 '10	Rescinded Rent Discount	50		3,792.00
Feb 5 '10	Rent payment late		2,425	1,367.00
Feb 10 '10	Rent pmt NSF	2,425		3,792.00
Feb 15 '10	EPCOR Statement Date Jan 10 '10	47		3,839.00
Mar 1 '10	Rent	1,250		5,089.00
Mar 3 '10	Rescinded Rent Discount	50		5,139.00
March 14 '10	EPCOR Statement Date Feb 10 '10	50		5,189.00
Apr 1 '10	Rent	1,250		6,439.00
Apr 3 '10	Rescinded Rent Discount	50		6,489.00
Apr 14 '10	EPCOR Estimate for Mar '10 Consumption	46		6,535.00
Total Amount Owing (excluding late fees) \$				6,535.00

Comment [Z2]: Accumulative Column (running total) only

NOTES – For Completion of Current Statement of Account/Historical General Ledger

- Indicate charges and payments on a separate lines where transaction dates differ;
- Do not account for late fees/penalties;
- Be prepared to explain Balances Brought Forward;
- Discounted Rent: indicate discount amounts on separate lines from base rents if your Residential Tenancy Agreement provides for discount;
- Utilities: indicate consumption date under “Date” and Statement date and Provider under “Item”;
- This document could also serve as a Statement of Arrears if there is a pre-existing historical record of payment of rent.

